

SANTA CLARA VALLEY QUILT ASSOCIATION

STANDING COMMITTEE: QUILT SHOW CHAIRPERSON

TERM: 2 years

The Quilt Show Chairperson shall:

- Secure a location for the bi-annual Guild show.
- Solicit members of the guild to head or work on various show committees.
- Inform the President and the Board of the members of the show committee(s) and attend the monthly board meetings to update the board on the show's progress.
- Hold regular meetings to ensure that the show committees are working smoothly and discuss and solve any problems.
- Work with the President and Treasurer on the financial aspects of the show and present a show budget to the board in August before the show.
- Be in charge of checking for insurance coverage, providing security against theft, setting entrance ticket prices, and generally ensuring that the show runs smoothly.