

SCVQA EXPENSE FORM

Date _____

Amount _____

Name _____

Address _____

Charge this expense to the following category:

Directors

- President
- First VP
- Second VP Programs
- Third VP Programs
- Secretary
- Treasurer
- Membership
- Parliamentarian

Standing Committees

- Historian
- Newsletter
- Philanthropy
- Quilt Show
- Ways and Means
- Website

Ad Hoc Committees

- Block of the Month
- Boutique
- Fat Quarter Frenzy
- Lucky Day Baskets
- Newsletter Mailing
- Next Door Solutions
- Opportunity Quilt
- Retreats
- Small Quilt Groups
- Other _____

Itemize Charges and Attach Receipts or Contract

Item	Amount
_____	_____
_____	_____
_____	_____
_____	_____

Total _____

Treasurer's Use Only:

Ck. # _____ Treasurer's Initials _____